

MMUCC Committee Meeting

March 29, 2023

1:30 – 3:00 PM Eastern

Microsoft Teams

I. Participants

A. Committee Chair – Joanna Reed, NHTSA

B. Subcommittee members

1. Major Lisa Barnett — Florida Highway Patrol
2. Ty Carhart — Florida Department of Health
3. Patricia Daniel — Georgia Department of Public Health
4. Captain Brent Drummond — Missouri State Highway patrol
5. Richie Frederick — Florida Highway Safety and Motor Vehicles
6. Greg Gifford — Illinois Department of Transportation, Bureau of Data Collection
7. Thomas Gwinn – Ohio State Highway patrol
8. Allison Hawley – Minnesota Department of Public Safety
9. Loren Hill — Minnesota Department of Transportation, Office of Traffic Safety
10. David Kelly — Pennsylvania Department of Transportation, Bureau of Operations
11. Staff Lieutenant Christopher Kinn — Ohio State Highway Patrol
12. Dennis Kleen — Iowa Department of Transportation, Driver Data Systems and Administration Bureau
13. Russ Martin — Governors Highway Safety Association
14. Doug Mowbray — Maryland Department of Transportation Motor Vehicle Administration's (MDOT MVA) Highway Safety Office
15. Chris Osbourn — Tennessee Department of Safety and Homeland Security
16. Sean Owings — Nebraska Department of Transportation, Highway Safety Office
17. William Roseburgh — Florida Highway Patrol
18. Sergeant Sean Smith — California Highway Patrol, Collision Investigation Unit
19. Warren Stanley — Washington Department of Transportation
20. Cindy Stewart — Colorado State Patrol

C. Federal Liaisons

1. FHWA
 - Sarah Weissman Pascual
2. FMCSA
 - Jessica Powell
3. NHTSA
 - Barbara Rizzuti
 - Beau Burdett
 - Caitlin Webb
 - Dereece Smither
 - Donna Glassbrenner
 - Eric Chaney
 - Eric Li
 - Jeremiah Kinsman
 - John Metcalf
 - John Siegler
 - Jonae Anderson

- Joshua DeFisher
 - Lixin Zhao
 - Michael Parsons
 - Rajesh Subramanian
 - Rebecca Dieken
 - Tom Bragan
 - Tonja Lindsey
 - 4. NTSB
 - Brittany Rawlinson
 - D. VHB
 1. Chelsea Palmateer
 2. Courtney Ruiz
- II. Welcome
- A. Thank you – Raj Subramanian, Office Director Traffic Records and Analysis, NCSA, shared a message of thanks and gratitude to the MMUCC Committee for their contributions.
 - B. Number of suggestions received so far
 1. 123 suggestions for data elements
 2. 5 suggestions for Chapter 9: Narrative and Diagram
 3. 34 suggestions for Chapter 10: TR Data Integration
 4. 1 suggestion for other sections
 5. Total: 163 suggestions for improvement from committee members
 6. NHTSA thanks the committee for their contributions.
- III. Subcommittee Work
- A. Law Enforcement Data Collection Subcommittee
 1. Cindy Stewart
 - Summary of work completed: This subcommittee went through each element in Chapters 4-9. They had great discussions of elements and attributes, and how States are interpreting and applying MMUCC in their State crash data system.
 2. Questions for the subcommittee
 - No questions
 - B. Traffic Records Data Integration Subcommittee
 1. Patricia Daniel
 - Summary of work completed: They have reviewed Chapter 10 Traffic Records Data Integration and discussed the benefits and challenges of data linkage. They have made suggestions for other data elements to include in the chapter. They have also clarified language in the chapter to highlight the benefits of data integration and data interfacing.
 2. Questions for the subcommittee
 - No questions
 - C. IT Database Design and Administration Subcommittee
 1. Allison Hawley
 - Summary of work completed: They reviewed Chapter 3: System Populated Data Elements, which deals with the system-generated data elements. They have reviewed the implementation suggestions for each element in Chapters 4-9. Implementation suggestions include things like interfacing with the State driver or vehicle systems to auto-populate data on the crash form. The subcommittee has had great discussions about how States have implemented

their crash systems. They will continue by reviewing Chapter 11: Designing User-Centered Crash Reporting Systems and Appendix C: Edit Rules.

2. Questions for the subcommittee
 - No questions

IV. Open Forum

- A. One committee member shared that she has enjoyed being part of the committee and learned a lot from the other committee members. She feels she is able to give a voice to her State by participating, and she now better understands the intentions behind the MMUCC data elements.
- B. The public call for comments has been extended to May 3, 2023. Federal liaisons and MMUCC Committee members have until later in May.
- C. NCSA is reviewing every comment and suggestion they receive, whether submitted by the public, a committee member, or a federal liaison. They are discussing how to incorporate the comments and suggestions into the final version.
- D. The process for MMUCC Sixth Edition differs from previous editions, in that NCSA will make the final edits based on comments and suggestions received and Chou-Lin Chen, Associate Administrator, NCSA, will review and approve the final version.

V. Housekeeping items:

- A. SECDC grant
 1. NHTSA appreciates the strong interest in learning about the SECDC grant. NHTSA has yet to publish the notice of funding opportunity (NOFO) for the grant and plans to do so in the future, as indicated here: [State Electronic Crash Data Collection Grant Opportunity Forecast](#). Because the agency has yet to publish the NOFO, we cannot provide a briefing. Regardless of when the agency publishes the NOFO, NHTSA strongly encourages States to align their crash data reporting to the MMUCC.
- B. Posting on social media or in presentations
 1. **MMUCC Committee Charter:** “Members shall not reference or otherwise utilize their membership on the Committee in connection with public statements made in their personal capacities without a disclaimer that the views expressed are their own and do not represent the views of the Committee, the National Highway Traffic Safety Administration, or the Department of Transportation.”
 2. Please refrain from any language that could be considered an endorsement of anything.
- C. Number of meetings left
 1. 7 – Law Enforcement Data Collection Subcommittee
 2. 4 – Traffic Records Data Integration
 3. 3 – IT Database Design and Administration Subcommittee
 4. 1 – MMUCC Committee wrap-up meeting (May 24, 2023)
 5. If the subcommittees finish their work early, meetings may be canceled. Joanna Reed will send out cancelations the day before the scheduled meeting.
- D. Last day to submit suggestions
 1. Reminder that all Committee members and Federal Liaisons are invited to review the entire draft document and make comments and suggestions. Joanna Reed will direct these to the appropriate subcommittee for discussion or directly to NCSA.
 2. May 3, 2023 – Public comment deadline
 3. May 24, 2023 – MMUCC Committee member deadline

- VI. Q&A
 - A. No questions
- VII. Close meeting – ended at 2:01 PM Eastern